



<p><b>Affix patient label here</b></p>	<p><b>Date Training Commenced:</b></p>	<p><b>Date Training Completed:</b></p>
	<p><b>Clinical Nurse Specialist Name:</b></p>	
<p><b>People responsible for infusion:</b></p> <p> <input type="checkbox"/> Patient                   <input type="checkbox"/> Parent                   <input type="checkbox"/> Carer                   <input type="checkbox"/> Guardian                   <input type="checkbox"/> Other             </p> <p><b>Name/s:</b></p>		

**To be considered competent in administering subcutaneous immunoglobulin (SCIg), the patient and/or caregiver must be able to undertake all necessary steps (as outlined below) independently.**

SKILLS	Date	Nurse Signature
<b>1. SCIg Concepts</b>		
Describes what a subcutaneous infusion is, and its purpose		
<b>2. Management of Immunoglobulin</b>		
Describes correct transportation and storage of SCIg product		
Demonstrates how to check product expiry, solution appearance and container integrity (e.g. cap securely on vial)		
Explains the importance of using SCIg product as soon as possible after being drawn up and maximum completion time (this varies between brands)		
<b>3. Administration of SCIg</b>		
Describes SCIg dose and frequency as shown on ASCIA SCIg treatment plan		
Names appropriate sites for SCIg infusion		
Explains the need for SCIg product to be removed from fridge at least 30-60 minutes prior to infusion		

## ASCIA SCIg Patient Training Checklist

Clears work surface and wipes down with cleaning agent		
Gathers appropriate equipment for SCIg infusion, as shown on ASCIA SCIg equipment checklist		
Demonstrates correct preparation of infusion site (use of numbing cream or cool pack to numb site if required)		
Demonstrates correct technique for drawing up SCIg product from single or multiple vials and priming tubing Drawing up device used:		
Demonstrates correct insertion of subcutaneous needle and secures in place appropriately (this varies between needle sets) Needle set used:		
Demonstrates technique to avoid contamination of equipment and appropriate hand washing		
Demonstrates correct use of pump and what to do when not working or if alarm sounds (if applicable) Pump used:		
Demonstrates correct push technique (if applicable)		
Demonstrates safe removal of needle set and disposal of syringe, needle set, all sharps and vials into sharps bin		
Demonstrates ability to accurately record information in infusion diary, and in the event of accidental wastage, knows how to report unused product		
<b>4. Management of SCIg adverse effects</b>		
Explains potential reactions that may occur during a SCIg infusion and state appropriate management		
Explains need for OTC pain relief and non-drowsy antihistamine at home for relief of side effects when required		
Explains who to contact for advice regarding SCIg infusions		
<b>5. Obtaining SCIg Product and Equipment</b>		
Explains where to collect SCIg product, equipment and consumables		

### ADDITIONAL COMMENTS

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